

**Hazel Crest Park District
Board of Commissioners
Business Meeting Minutes
2600 W. 171st. St.
January 14, 2016**

- I. Commissioner Lillian Bacon called the Regular Business Meeting of the Hazel Crest Park District to order at 7:02 p.m. The Pledge of Allegiance was recited.
- II. ***Roll Call of Commissioners:*** Commissioner Smith, Commissioner Bacon, Commissioner Malone and Commissioner Hemp-Anderson, Commissioner Tillman present. Also in attendance: Director Joseph Bertrand and Recording Secretary Denise Brady.
- IV. ***Motion to approve minutes of the Hazel Crest Park District November 12, 2015 Regular Board Meeting:*** Moved by Commissioner Bacon, seconded by Commissioner Tillman. The motion passed by unanimous roll call vote.
- V. ***Citizens Comments:*** Citizen Lynette Perry addresses the Board and inquires about the criteria that the Park uses when hiring employees. Is there a background check done before or after the individual is hired? The Director responds by stating that each employee is required to have a background check. Commissioner Bacon states that the Board could not legally allow personnel issues to be discussed in an open meeting and asks Mrs. Perry if she would agree to meet with the Board after the open meeting adjourns. Mrs. Perry agrees to meet with the Board in a closed executive session.
- VI. ***Correspondence:*** The Board has received correspondence from Hazel Crest Citizen Mary Griffin. Mrs. Griffin writes “I would like to thank Commissioner Carmilla Malone and the Park District for implementing a more organized process by which the residents were able to acquire our park permits. In previous years, we would remain in our cars in the parking lots, often for hours, until the Park District opened. Yet, we had an unspoken understanding that those who arrived first would be first in line and we would line up accordingly. Unfortunately however, not everyone was aware of or agreed to that understanding. Increasingly, one or more individuals would arrive just as the doors were opening and insist upon being served in advance of those of us who had been waiting for three or four hours in our cars; and because there was no way to officially determine who came first, the early arrivals were often pushed to the back of the line. This was not only unfair, but it also created some dissention among the residents and reluctance to even go through the process of obtaining a park permit. Therefore, having someone waiting for us, to hand out numbers as we arrived, made all the difference. Also, considering that the residents began arriving as early as 6:00 am, and some even before that time, the effort on the park of the Park District and Commissioner Malone to organize a more equitable process, demonstrated a genuine sense of concern and commitment to the well-being of the residents. So once, again, I thank you, and in presuming to speak on behalf of all of the residents who experience this process, it was greatly appreciated. It made it so much easier for all of us”.
The Park District has received a plaque from the Hazel Crest Mustangs Football organization thanking the district for its continuous support during the 2015 season.

VII. **Treasurer/Investment Reports December 31, 2015**

Account	Cash Balance Rates	
Bank Financial #1563-Security Deposit	\$1,041	n/a
Bank Financial #1555-Payroll	9,126	n/a
Bank Financial #1589-Operating	11,842	n/a
Bank Financial #1548-MM Investing	21,149	.20%
Old Plank Trail Comm. Bank #0071-MM Invest.	109,154	.27%
Old Plank Trail Comm. Bank #0098-Debt Svc	48,141	.27%
ICS Program	<u>42</u>	.20%
	\$200,493	

Motion to accept November 30, 2015 and December 31, 2015 Treasurers/Investment report as read: Moved by Commissioner Bacon, seconded by Commissioner Tillman. Roll call to vote: Commissioner Bacon yes, Commissioner Tillman yes, Commissioner Hemp-Anderson yes, Commissioner Malone yes and Commissioner Smith yes..

Motion to ratify AP Register November 13, 2015 through January 14, 2016 totaling \$113,524.39: Moved by Commissioner Bacon, seconded by Commissioner Smith. Roll call to vote: Commissioner Bacon yes, Commissioner Smith yes, Commissioner Hemp-Anderson yes, Commissioner Malone yes, Commissioner Tillman yes.

Motion to ratify five payrolls (5), November 13, 2015 through November 27, 2015, December 11, 2015 through December 23, 2015, and January 8, 2016 totaling \$57,707.13: Moved by Commissioner Bacon, seconded by Commissioner Smith. Roll call to vote: Commissioner Bacon yes, Commissioner Smith yes, Commissioner Hemp-Anderson yes, Commissioner Malone yes, and Commissioner Tillman yes.

Motion to Ratify Accounts payable November 13, 2015 through January 14, 2016 totaling \$113,524.39: Moved by Commissioner Bacon, seconded by Commissioner Smith. Roll call to vote: Commissioner Bacon yes, Commissioner Smith yes, Commissioner Hemp-Anderson yes, Commissioner Malone yes, and Commissioner Tillman yes.

- XIV. **New Business: Motion to amend to correct the date on The Revised: January 2015 revision Hazel Crest Park District Safety and Health Policies/Policies and Procedures Manual.** Moved by Commissioner Hemp Anderson, seconded by Commissioner Bacon. The motion passed by unanimous roll call vote:

Correction: Revised January 2016 Safety & Health Policies/Procedures Manual

Motion to approve the January 2016 revision of the Hazel Crest Park District Crisis Management Plan: Moved by Commissioner Bacon, seconded by Commissioner Smith. The motion passed by unanimous roll call vote.

- XV. **Directors Report:** The Seniors Club had 19 participants attending the Jewelry Show at the Tinley Park Convention Center. They got some good deals on their holiday and personal shopping, had lunch and enjoyed themselves. During November, they had lunch at Pearl's Place in Chicago's Bronzeville neighborhood and they seemed to enjoy themselves. The Community Holiday event was a success. Thanks to the Board of Commissioner's for their support to make this event possible. The event was attended by over sixty five people, who all went home with a Hazel Crest Park District tee shirt as well as gifts from our raffle. The event was catered by Thom's Turkey and some of the gifts donated for the raffle included Mary Kay, Avon and a few guest passes for the fitness center and other items. The C.U.R.V.E., participants also had their holiday party that included a visit from Santa Claus. We had the Jason Griffin Foundation support the event and they provided coats, hats, scarfs and we provided food, dictionaries and music and fun. This event was open to the community at no cost and there were fifty participants in attendance. We also had a karate demonstration from the Karate class youth members. Our numbers have increased in the before and after school program, we are currently servicing 41 participants from five schools. During the winter break holiday the curve participants had holiday camp. They went on two field trips, one to Lakewood Bowling and one to the Tinley Park Skating rink. We had over twenty participants during the two week period. At one site the youth did arts and crafts projects, including silk screening their own tee shirts that they wore on both of the field trips, they also played a variety of games, watched movies and participated in recreational activities. We have also been able to include more arts and crafts to their curriculum each week. The fitness center has been doing well with memberships, we are planning to have a Health and Fitness month during March that we hope will help to increase the membership and provide a healthier community. The Arms & Abs program is doing well. New this session is the Pink Flamingos PomPom dance team has 15 participants; we have paid the membership fee for them to participate in the IPDCA to compete in the state park district competitions. Of the 15 participants 12 are from the Hazel Crest community. We used \$120 of the \$135 registration fee for membership fees, the cost of costumes, shoes and pompoms for the team. In addition to the competitions they will also perform at the half time of the South Suburban Youth Basketball League games hosted by the Hazel Crest Park District. Our basketball programs include: open gym during the week and on Sunday, the Little Hoopers Program for 4-8 year olds, our weekend youth basketball leagues program: 3rd Basketball League that we have been participating in over the years and done well.

While this program seems popular by attendance the number of kids who have paid needs to change. With the tournament registration fees required (\$660) the paid number covers the cost, but not the cost for additional items. Kike new uniforms, travel expenses and hosting fees. Maybe in the future only enter the age groups that have paid participating in the tournament. Overall, the basketball program (not including open gym) has generated \$2,960 of revenue, with expenses to date of about \$1,400-(\$660 tournament registration, \$50 Little Hooper's t-shirts, \$600 basketballs & scrimmage jerseys). **Contracted Programs:** the line dance classes seem to be growing, they love to get together at the recreation center to dance and socialize. The interaction and networking that takes place seems to be a weekly high light for many of the participants to see their friends. The yoga class is small but steady and would be a good participant for the health fair in March. The martial arts classes seem to be growing as well. I'm not sure if we've had any swimming classes this session. New Programs Coming: Calligraphy-beginners, program dates March-End of April, 8 weeks, cost \$50.00 per person including maters. Silk screening/ stenciling March, 4 weeks, cost \$30.00.

The Director states that he would like to take this opportunity to introduce and welcome the Assistant Director of Business Management, Darryl Sims. Mr. Sims thanks the Board and the Director for this opportunity to work with the Park District management team and states that he has extensive experience in public administration while working with the city of Chicago Park District and that he feels he could be an asset to this park district. The Director states that Mr. Sims has worked with the district as a Karate instructor.

- XVI. ***Personnel: Motion to enter into Executive Session for Discussion and/or consideration of collective negotiation matters, personnel, pending litigation and or actions that is probable or imminent, exempt under Section 2 (c) (11) of the Open Meetings Act, 5ILCS 120/2(c) (11) at 7:49 p.m. a Grievance #GV150897, Claim #4EP047314:*** Moved by Commissioner Bacon, seconded by Commissioner Hemp-Anderson.
- XVII. ***Motion to adjourn executive session: and reconvene open session at 9:06 p.m.*** Moved by Commissioner Bacon, seconded by Commissioner Hemp-Anderson.
- XVIII. ***Motion to approve employment agreement for the Park District Executive Director for the period of January 1, 2016 through April 30, 2019:*** Moved by Commissioner Bacon, seconded by Commissioner Hemp-Anderson. Roll call to vote: Commissioner Bacon yes, Commissioner Hemp-Anderson yes, Commissioner Tillman yes, Commissioner Smith no, and Commissioner Malone yes.
- XIX. ***Motion to adjourn at 9:10 pm.*** Moved by Commissioner Bacon, seconded By Commissioner Hemp-Anderson. The motion passed by unanimous roll call vote.

Respectfully submitted by

Denise M. Brady
Recording secretary to HCBOC