

**Hazel Crest Park District  
Board of Commissioners  
Business Meeting Minutes  
2600 W. 171st. St.  
February 11, 2016**

- I. Commissioner Lillian Bacon called the Regular Business Meeting of the Hazel Crest Park District to order at 7:02 p.m. The Pledge of Allegiance was recited.
- II. ***Roll Call of Commissioners:*** Commissioner Bacon, Commissioner Malone and Commissioner Hemp-Anderson, Commissioner Tillman arrived at 7:10 p.m. Commissioner Smith absent. Also in attendance: Director Joseph Bertrand and Recording Secretary Denise Brady.
- IV. ***Motion to approve minutes of the Hazel Crest Park District January 14, 2016 Regular Board Meeting:*** Moved by Commissioner Bacon, seconded by Commissioner Hemp-Anderson. The motion passed by unanimous roll call vote.
- V. ***Correspondence:*** The Board has received correspondence from The Government Finance Officers Association notifying them of the Park's comprehensive annual financial report for the fiscal year ended April 30, 2015 qualifies for a Certificate of Achievement for Excellence in Financial Reporting. "An award for the Certificate of Achievement has been mailed to the Park District. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample new release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, [www.gfoa.org](http://www.gfoa.org). We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting". The letter is signed by Stephen J. Gauthier, Director.

Commissioner Malone asks why the Government Finance Officers and other presenters of awards to the Park District do not personally present the awards. The Director states that he would call and inquire about a formal presentation.

The Director has received an invitation to attend Hillcrest High School's Chamber Day at the Hill, hosted by the principal's Parent Advisory on Friday, February 26, 2016 at 6:00 pm. The invitation states that by attending this function the Board will have an opportunity to share information about the park's products/goods/services with the community, and if they are unable to attend to consider making a pledge of support, be it financial, employment opportunities, or internships. The Director encourages the Board to attend this event.

VI. **Treasurer/Investment Reports**      **January 31. 2016**

<b>Account</b>	<b>Cash Balance Rates</b>	
Bank Financial #1563-Security Deposit	\$4,343	n/a
Bank Financial #1555-Payroll	5,583	n/a
Bank Financial #1589-Operating	-	n/a
Bank Financial #1548-MM Investing	32,617	.20%
Old Plank Trail Comm. Bank #0071-MM Invest.	3,154	.27%
Old Plank Trail Comm. Bank #0098-Debt Svc	1,546	.27%
ICS Program	<u>42</u>	.20%
	<u>\$68,246</u>	

**Motion to accept January 31, 2016 Treasurers/Investment report as read:** Moved by Commissioner Bacon, seconded by Commissioner Tillman. Roll call to vote: Commissioner Bacon yes, Commissioner Hemp-Anderson yes, Commissioner Malone yes, and Commissioner Tillman yes.

**Motion to ratify AP Register January 15, 2016 through February 11, 2016 totaling \$68,641.26:** Moved by Commissioner Bacon, seconded by Commissioner Tillman. Roll call to vote: Commissioner Bacon yes, Commissioner Tillman yes, Commissioner Hemp-Anderson yes, Commissioner Malone yes.

**Motion to ratify two payrolls (2), January 22, 2016 and February 11, 2016 totaling \$28,641.26:** Moved by Commissioner Bacon, seconded by Commissioner Hemp-Anderson. Roll call to vote: Commissioner Bacon yes, Commissioner Hemp-Anderson yes, Commissioner Malone yes, and Commissioner Tillman yes.

**Motion to Ratify Accounts payable January 15, 2016 through February 11, 2016 totaling \$68,588.93:** Moved by Commissioner Bacon, seconded by Commissioner Hemp-Anderson, Roll call to vote: Commissioner Bacon yes, Commissioner Hemp-Anderson yes, Commissioner Malone yes, and Commissioner Tillman yes.

XIV. **Directors Report:** The Executive Director was on vacation January 20, 2016 until February 1, 2016. The Director met with Mr. Ron Skinner regarding a program called Just because mentoring services (JBMS). I have enclosed a copy of the proposal in the Board packages for review and suggestions. Typically with these types of programs there are funding requirements that the District cannot afford. Please note Section VII Mentoring/tutoring fees, \$35.00/hr. with a maximum of 14 to 16 hours per month. The minimum fees would be \$490.00 per month for a child to participate in this program. The district is currently looking into options of payment for this program. The Director has had several meetings with Mr. Randle Carter, Sr., Executive Director of Mentoring Youth Through Technology. The district is interested in offering an after school program for the residents in our district. Mr. Carter is willing to work with the district to help set the program up in the Hazel Crest Park District. Dane Mall and Jennifer Porrevecchio from Park District risk Management Agency (PDRMA) did a presentation February 4, 2016 to prepare management for our loss control review.

Ray Ochromowicz will be working with the Hazel crest Park District we work to compete the process by the end of November 2016. The district goes through this review every 3 years. The Director meeting scheduled with Recreation Staff regarding summer camp programs to be held Thursday January 11, 2016. Hazel Crest Park District pom pom's squad Pink Flamingos is preparing for competition. We want to wish them the best as they get started at the Hazel Crest Park District. We currently have 17 young ladies enrolled in the program and Gail London is working hard to prepare them for this season. The schedule is to be announced by the end of this week. The Board has discussed in the past starting a foundation for t Hazel crest Park District. The Nation Association of Park Foundations is offering a webinar, please note the information below. "So You are starting a park foundation" Tuesday, February 16, 2016, 10:00 a.m. -10:45 a.m. CST. If you are considering a nonprofit park foundation to supplement y our capital and operating budgets, and support your goals in land acquisition, park/facility development scholarships for camps/programs, advocacy and volunteers, this webinar will provide the information and insights to get the best start. The 45 minute webinar will focus on the nonprofit application process, administration, and best practices in starting a foundation and ensuring its sustainability. Hosts: Donald Ortale, Executive Director, National Association of Park Foundations. Presenter: Dr. Nathan Schaumleffel, Associate Professor, Indiana State University and nonprofit management consultant. Register at the National Association of Park Foundations website under the About Us tab and Events: The District is evaluating Fitness Center pricing and programs for March Madness and beyond. We are adding ZUMBA classes that are projected to start the first week of March 2016. **Parks & Maintenance:** The Hazel Crest Park District has received a proposal from Cedar Valley Express Blower, Inc. for blower/installation service to install approximately 160 yards of ADA certified mulch material @ 29.50 per yard. The Illinois Department of Transportation and the Illinois toll way Authority have been surveying the Creeks adjacent to Setness Park to address concerns regarding erosion along the banks of the creeks.

- XV. ***Motion to enter into Executive Session for Discussion and/or consideration of collective negotiation matters, personnel, pending litigation and or actions that is probable or imminent, exempt under Section 2 (c) (11) of the Open Meetings Act, 5ILCS 120/2(c) (11) at 7:45 p.m.:*** Moved by Commissioner Bacon, seconded by Commissioner Hemp-Anderson.
- XVI. ***Motion to adjourn executive session: and reconvene open session at 8:20 p.m.*** Moved by Commissioner Bacon, seconded by Commissioner Hemp-Anderson.
- XVII. ***Motion to adjourn at 8:20 pm.*** Moved by Commissioner Bacon, seconded By Commissioner Hemp-Anderson. The motion passed by unanimous roll call vote.

*Respectfully submitted by*

***Denise M. Brady***  
***Recording secretary to HCBOC***